



# AGENDA

## Community Advisory Commission

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**Wednesday, April 5, 2017**  
Milpitas City Hall, Committee Meeting Room  
455 E. Calaveras Blvd.  
7:00 PM

- I. Roll Call:** Syed Mohsin, Thelma Batilo, Mike Bilbao, Ashish Kathapurkar, Oscar Leon, Michelle Manassau, Jose Rosario, Ashok Sharma, Van Lan Truong  
Alternates: Michael Lee, George Chen, Vishal Gandhi
- II. Seating of Alternates:**
- III. Pledge of Allegiance:**
- IV. Approval of Agenda:** April 5, 2017
- V. Approval of Minutes:** March 1, 2017
- VI. Public Forum**

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Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers are asked to supply their name and address for the record. Each person wishing to speak on an item before the CAC at a regular or special meeting shall be permitted to be heard once for a maximum of three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

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- VII. Announcements**
- VIII. Liaison Report:** Vice Mayor Marsha Grilli
- IX. Business Items**

### **A. Spring Cleanup Day**

Spring Cleanup Day will be held on April 22, 2017 at the Mobilodge Mobile Home Park. Milpitas Cares has confirmed the date and is gathering volunteers. The subcommittee was directed to begin preparations for the event.

**Recommendation:** Receive subcommittee presentation for Spring Cleanup Day preparations and finalize event details.

### **B. CDBG Program Debrief**

On March 1, the CAC held their annual CDBG allocation recommendation meeting. While the meeting has become more efficient, there may be other potential process improvements. The program debrief is for Commissioners to provide any feedback to the CDBG process.

**Recommendation:** Provide feedback and any other process enhancements

### **C. Neighborhood Beautification Awards**

Per the CAC work plan, in preparation for the October event, the CAC has a chance to review the current requirements. In the past few years, the CAC has made some program changes. This is an opportunity to discuss any additional changes for this year's awards.

**Recommendation:** Direct subcommittee to review current program and recommend any program changes

### **D. National Night Out**

Every year, the CAC participates with the Milpitas Police Department in National Night Out in August. Per the CAC work plan, this meeting is to start initial discussions for the planning of this year's National Night Out.

**Recommendation:** Direct subcommittee to review current planning process and recommend any planning or event changes.

### **E. Town Hall Meeting**

Per the CAC workplan, the Town Hall meeting is a bi-annual event with the next Town Hall meeting scheduled for September 2018. In previous years, the topics focused on public safety. Last year, it was done in conjunction with the Emergency Preparedness Commission.

**Recommendation:** Direct subcommittee to initiate preparations for the 2018 Town Hall meeting.

### **F. Consolidated Plan**

Mr. Wong said staff is in the process of updating the Consolidated Plan which is the 5-year spending plan for CDBG funds. The draft Con Plan is about to be released for a 30 day public review.

**Recommendation:** Receive staff presentation for the Consolidated Plan update

## **X. Commissioners' Round Table**

**Background:** This time is for Commissioners to share information they feel may be of interest to the Commission.

### **Review Subcommittee Member Assignments and Update as Needed**

Make a Difference Day:	Batilo, Mohsin, Lee, Sharma (A)
National Night Out:	Mohsin, Manassau, Truong, Chen (A)
NBO Awards:	Chen, Manassau, Rosario, Leon (A)
Spring Cleanup Day:	Sharma, Manassau, Bell, Batilo (A)
Town Hall Meeting:	Bell, Gandhi, Leon, Sharma (A)
Tree Planting:	Kathapurkar, Bilbao, Rosario, Mohsin (A)

## **XI. Adjournment:** to May 3, 2017

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Government's duty is to serve the public, reaching its decisions in full view of the public.  
Commissions, boards, councils and other agencies of the City exist to conduct the people's business.

This ordinance assures that deliberations are conducted before the people and the  
City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Community Advisory Commission after initial distribution of the agenda packet are available for public inspection at the Neighborhood Services Division at Milpitas City Hall, 455 E. Calaveras Blvd., Milpitas, during normal business hours.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the City Attorney's office at Milpitas City Hall,  
455 E. Calaveras Blvd., Milpitas, CA 95035 Phone 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by selecting the Milpitas Municipal Code link.*